

GREENE CENTRAL SCHOOL

GREENE, NEW YORK

BOARD OF EDUCATION (REORGANIZATION and REGULAR MEETING)

Thursday, July 11, 2018

Board of Education Room

I. ROUTINE:

- 1) **Call to Order, 6:00 p.m.** by Clerk, Mrs. Donna M. Utter
- 2) Oath of Office to recently elected Board Members: Mr. Brian Milk and Mr. Scott Youngs, and Election of Board Officers:
(The Clerk of the Board will call for the nomination and election of a President.) The President will resume the Chair and call for the nomination and election of a Vice-President.
- 3) Administering of Oaths to Elected Officers and Superintendent
- 4) Additions/Deletions to Organization Agenda

II. APPOINTMENTS:

The Superintendent of Schools recommends the following Board actions:

- 1) Appoint District Clerk – Mrs. Donna Utter
- 2) Oath of Office to District Clerk
- 3) Appoint District Treasurer – Mr. Mark Rubitski
- 4) Oath of Office to District Treasurer
- 5) Assistant Treasurer – Mrs. Sue Borchardt
- 6) Internal Claims Auditor - Central Business Office, BOCES – This function is performed by someone who has no other responsibilities related to the business operation of the school district.
- 7) Tax Collector -NBT
- 8) School Physician - Dr. Martin Masarech
- 9) School Counsel – Hogan, Sarzynski, Lynch, DeWind, & Gregory LLP
- 10) Central Treasurers - Extra Classroom Activity Accounts – Sue Borchardt and Alta Martin
- 11) Extra Curricular Activity Fund Chief Faculty Counselors – Mr. James Walters, Mr. Bryan Ayres, Mrs. January Pratt, and Mr. Timothy Calice.
- 12) Chairpersons – Budget Hearing and District Votes – Superintendent of Schools & Mr. Mark Rubitski
- 13) Chairperson - Annual Meeting and District Votes – Mrs. Donna Utter
- 14) Appoint Members of the Committee & Subcommittee on Special Education
- 15) Preschool Committee on Special Education, and Impartial Hearing Officers
- 16) Title IX Officer – Mr. Timothy Calice
- 17) Section 504 Compliance Officer – Director of Special Programs – Michelle Hasselbarth
- 18) Superintendent of Schools to act as Purchasing Agent
- 19) District Auditors – West & Company
- 20) Approve Tellers for School District Votes
- 21) Appoint Chemical Hygiene Officer – Mr. Gerald Abbey
- 22) Appoint AHERA Designee – Mr. Gerald Abbey
- 23) Appoint Medicaid Compliance Officer – Director of Special Programs – Michelle Hasselbarth

III. DESIGNATIONS:

- 1) Designate Chief Fiscal Officer – Board of Education President
- 2) Official Bank Depository – NBT Bank
- 3) Additional Bank Depositories - JP Morgan Chase Bank.
- 4) Approve Third Party Holding Agreements – NBT Bank, JP Morgan Chase Bank.
- 5) Date, Time and Place of regular School Board Meetings – First & Third Wednesday – 6:00 p.m.
- 6) Official Newspaper - The Chenango American
- 7) Alternate Official Newspaper- Press & Sun Bulletin, Binghamton, New York or Evening Sun, Norwich, New York
- 8) Appoint alternate purchasing agent – Mr. James Walters

IV. AUTHORIZATIONS:

- 1) Superintendent to:
 - a) certify payrolls
 - b) approve attendance to conferences, workshops, etc.
 - c) approve facility use requests
 - d) approve Account Transfers up to \$1,000 per Line Item
 - e) approve fund-raising activities
- 2) Treasurer or Assistant Treasurer to sign checks.
- 3) Mileage Expense – I.R.S. Approved Mileage Rate
- 4) Wire Transfers
- 5) District Treasurer to invest available monies.

V. OTHER ITEMS:

- 1) Public Officers Law 18
- 2) Re-adoption of all Policies, Codes of Ethics and Curricula in effect at the end of the 2017-2018 School Year
- 3) Standing Committees:
 - BUDGET
 - BUILDING and GROUNDS
 - TRANSPORTATION
 - EMPLOYEE
 - TENURE
 - POLICY
 - CURRICULUM/TECHNOLOGY
 - AUDIT
 - CLASSIFICATION
 - LEGISLATIVE
 - SABBATICAL
- 4) Membership in Chenango County School Boards
- 5) Voting procedures at Board Meetings
- 6) Reaffirm - No new business to be discussed after 10:00 p.m.

- 7) Appoint Representative to Chenango County School Boards Association
- 8) Designate Representative and First Alternate Representative and all others to the Health Insurance Consortium.
- 9) Designate Representative and First Alternate Representative and all others to the Workers' Compensation Alliance
- 10) Appoint District-Wide School Improvement Advisory Cmte. & Shared Decision Making Committee & Recertify Plan
- 11) Appoint Board Member to Instructional and Non-Instructional Sick Bank Committees
- 12) Appoint Members to the School Safety and Security Committee
- 13) Appoint DCMO BOCES as Career and Technical Education Advisory Council
- 14) Designate Representative to Greene Intermunicipal Parks Commission
- 15) Designate Representative to Greene Joint Recreation Commission

VI. BUSINESS and FINANCE

- 1) Confirm Establishment of existing Extra-Curricular Activity Accounts
- 2) Confirm Substitute Rates for the 2018-19 School Year
- 3) Confirm Impartial Hearing Officer Rates - \$100/ per hour
- 4) Confirm Non Resident Tuition For School Year 2018-2019 (\$1200/One student remains)
- 5) Reauthorization of Previously Authorized Reserves

REGULAR MEETING

I. ROUTINE

It is anticipated that the Board will act upon a resolution to convene an executive session at this time.

- 1) Return to Public Session
- 2) Additions/Deletions to Regular Agenda
- 3) Approve Minutes of the meeting held
Wednesday, June 20, 2018 ^(CA)
- 4) Calendar:
JRC Summer Program & Summer Meal Program – July 2 – 27, 2018
Board of Education Meeting – July 18, 2018 – 6:00 p.m.
Board of Education Meeting – August 1, 2018 – 6:00 p.m.

II. PUBLIC COMMENT FROM THE FLOOR (five minute limit)

III. REPORTS ^(CA)

Regents Report
Enrollment Report
Spring Athletic Reports

IV. EDUCATION & PERSONNEL: ^(CA)

The Superintendent of Schools recommends the following Board actions:

1. Resignation(s)

Resignation effective August 31, 2018 – Michelle Hasselbarth, Director of Special Programs

Resignation to Retire effective August 31, 2018 – Ronald Furgeson

Resignation to Retire effective August 31, 2018 – Christine Bixby

2. Appointment(s) Effective September 1, 2018

Substitute(s)

Christine Bixby – Substitute Bus Driver/Monitor

Anne Beach – Substitute Teacher K-12

Angie Kilmer – Substitute Aide K-12

Amanda Lyon – Substitute Teacher/LTA K-12

Jessica Licata – Substitute Aide, LTA, Teacher K-12

V. TRANSPORTATION ^(CA)

1. Labor Day – Transportation

2. Greene Craft Fair – Transportation

VI. BUSINESS & FINANCE

1. General & Federal Fund Budget Transfers

2. Obsolete/Surplus Library Books and Other Books

3. Charitable Donation Raymond Foundation - \$80,000 for Community Pool

Maintenance Fund

4. Charitable Donation Council of Churches - \$100 for School Supplies

5. Raymond Corporation - \$500 for NextWave Automation Laser Module

6. School Lunch Program – Milk & Ice cream Bid Awards

7. Treasurer's Reports for Activity Funds

8. Change Capital Purchasing Threshold to \$5,000 (from \$1,000)

VII. ADDITIONAL DISCUSSION ITEMS

VIII. REVIEW BOARD OUTSTANDING ACTIONS LIST

Directed Date:	Task:	Responsibility Of:	Report Back:
3/7/2007	Policy Manual	BOE and Supt.	Ongoing
12/20/2017	Small Capital Project		8/1/18

1/3/2018	Sports Uniform Policy	BOE	7/20/18
1/17/2018	Bus Garage Exterior lighting, fencing & Upstairs restroom	BOE / Facilities Director	Ongoing
5/2/18	Legislative Committee Community member Student Enrollment	BOE	Ongoing
5/2/18	Superintendent Search	BOE	Ongoing

IX. SUPERINTENDENT'S REPORT

X. REVIEW COMMITTEE SCHEDULE

Committee Name:	Last Meeting:	Next Meeting:
Budget	April 5, 2018	
Building & Grounds	April 4, 2018	
Transportation	June 28, 2018	
Employee	June 6, 2018	
Audit	June 20, 2018	
Curriculum & Technology	June 7, 2017	
Legislative		
Tenure	April 17, 2018	
Sabbatical		
Policy	May 30, 2018	

XI. PUBLIC COMMENT FROM THE FLOOR (five minute limit)

It is anticipated that the Board will act upon a resolution to convene an executive session at this time.

XII. ADJOURNMENT

Greene Central School Mission Statement & Goals

Greene Central School, in partnership with the community, will inspire students to learn the skills and behaviors necessary to become productive citizens.

Goal 1: Provide quality programs to prepare all students with skills and knowledge to become responsible citizens, productive workers, and lifelong learners.

Goal 2: Provide safe, quality facilities, which enhance the programs for the district's students and community.

Goal 3: Ensure long-term fiscal stability in order to provide the necessary programs and facilities to educate the children of the Greene Central School District.

Goal 4: Communicate effectively with all members of the community to promote quality education in the Greene Central School District.